



**CITY OF SAN BRUNO  
CITIZEN'S CRIME PREVENTION COMMITTEE**

Minutes

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**June 13th, 2013 - 7:00 p.m.  
San Bruno City Hall - 567 El Camino Real  
Capuchino Conference Room #113**

1. **Call to Order:** Chair Riechel called the meeting to order at 18:55
2. **Roll Call:** (quorum = 4) Present: Peter Carey, Frank Deering, Robert Riechel, & Matthew Sum, Officer Howard Hoyer. Guests: none
3. **Approval of Minutes:** Minutes of March 14th 2013 meeting.  
Peter Carey moved and Frank Deering seconded the motion to approve the minutes for the March 14<sup>th</sup> 2013 meeting as circulated. Motion passed.
4. **Communications & Announcements:** None
5. **Staff Reports:** None
6. **Public Comment on items not on the agenda**  
**Note:** The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.  
No one from the public was present.
7. **Business:**
  - a. Neighborhood Watch – Riechel reported he had received no follow-up from the new block starting request. All interested groups get our monthly meeting agenda.
  - b. Membership – Nothing to report
  - c. Crime Tips – Bilingual –  
Brandon moved and Peter seconded the motion to approve running the 4<sup>th</sup> of July Cable tip. Motion Passed. Officer Hoyer to move this through channels and to San Bruno Cable.  
Peter moved and Frank seconded the motion to approve the running of the Graffiti and also the Shopping Safety Tips. Motion passed. Officer Hoyer to move these through channels and to San Bruno Cable. The 3 tips (in English & Spanish) will each be run approximately 2 weeks followed by the next.
  - d. Handouts - No action was taken
  - e. Committee Goals – No action taken
  - f. San Mateo Avenue Activity - Officer Hoyer provided printed forms and self addressed return envelopes for this activity. Frank moved and Brandon seconded the motion to undertake this project. Motion passed.  
Peter agreed to visit each business on the 400 block of San Mateo Avenue on both sides and hand out the form and self addressed envelope and if the owner / manager / employee desired to tell Peter any of his/her concerns, Peter would log.  
Frank agreed to visit each business on the 500 block of San Mateo Avenue on both sides and hand out the form and self addressed envelope and if the owner / manager /



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employee desired to tell Frank any of his/her concerns, Frank would log.

Brandon agreed to visit each business on the 600 block of San Mateo Avenue on both sides and hand out the form and self addressed envelope and if the owner / manager / employee desired to tell Brandon any of his/her concerns, Brandon would log.

Riechel agreed to visit each business on the 700 block of San Mateo Avenue on both sides and hand out the form and self addressed envelope and if the owner / manager / employee desired to tell Riechel any of his/her concerns, Riechel would log.

- g. Police Day at The Shops At Tanforan – Riechel advises he had received a thank you letter for the committee from Chief Telford for our assistance. Riechel summarized our involvement.
- h. Year-End committee report to the San Bruno City Council – Riechel reported that Peter and he gave our yearly report to the Council and they thanked the committee for its continual work.
- i. Committee Membership Update – No Action Taken
- j. By-Laws – No Action Taken
- k. City web site information on Crime Committee update – No Action Taken
- l. National Night Out – Tuesday Aug 6<sup>th</sup> – Committee agreed to ask the Council to proclaim August 6<sup>th</sup> as National Night Out in San Bruno and include basically the same words they used last year. Officer Hoyer advised that there would be a similar gathering in Grundy Park as there was last year. We proposed that this be done at the July 23<sup>rd</sup> meeting as this is the last one before August 6<sup>th</sup>.

8. **Adjournment:** Meeting adjourned at 19:30 as Chair Riechel had been asked by Chief Telford to sit in on a Neighborhood meeting he was hosting in Room 115 by individuals that were interested in forming a neighborhood patrol group and the Chief hoped to get them to consider starting multiple Neighborhood Watch Blocks.

Minutes taken and transcribed by Robert Riechel